

*Unapproved Draft Minutes*

**UTAH YOUTH SOCCER ASSOCIATION  
MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS  
AUGUST 19, 2004**

**CALL TO ORDER**

The regular monthly meeting of the Board of Directors of the Utah Youth Soccer Association was called to order by Vice President, Scott Maxfield at 8:00 p.m. at the State Office of the Utah Youth Soccer Association in Salt Lake City, Utah. The following Board members were present:

Scott Maxfield, Vice President

Jodi Wells, Secretary

Rick Hennage, Treasurer

Bruce Cuppett, Director of Development

Debbie Haycock, Girls Competition Director

Dave Malchenson, Boys Competition Director

Leisa Vineyard, Chairperson, District 2 (West Salt Lake County)

John Gygi, Assistant Chairperson, District 3 (Sandy/Draper)

Mike Tate, Chairperson, District 5 (Utah County)

Richard Messenger, Chairperson, District 6 (Davis County)

Richard Yoder, Disciplinary Chair & Proxy for State Youth Referee Administrator

Also present were Scott Harward (Executive Director), Amy Oakeson (Program Administrator), Greg Maas (Technical Director), Tina Patterson (State Registrar), Linda Kay Messenger (Rules Committee Chairperson), Jodene Smith (Risk Management), David Josey (League 26 President),

Board Members who were excused or absent included Paul C. Burke (President), Arnold Wilcox (District 1 Chairperson), John Lowery (District 3 Chairperson), Dave Mills (District 4 Chairperson), Delon Brower (District 7 Chairperson) and Gunther Haidenthaller (State Youth Referee Administrator).

**WELCOME**

Vice President Scott Maxfield welcomed all those in attendance of the August Board Meeting and thanked them for coming.

**ADOPTION OF AGENDA AND MEETING RULES**

Mike Tate, District 5 Chairperson, made the motion to amend the agenda by moving item #4 to executive session, seconded, call to question, call for division. The motion does not carry.

Motion was made to accept the agenda and meeting rules as listed, seconded. Motion passed.

## **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

The minutes from the previous meetings have not yet been posted on the website; therefore they will not be adopted.

Richard Messenger, District 6 Chairperson stated that the minutes need to be posted; they need to be up and published for all to see. Messenger made the motion to direct the secretary to get these minutes posted, seconded.

Bruce Cuppetts, Director of Development stated that we should go back to the old system and have them to the Board before hand.

Jodi Wells, Secretary, stated that she gets the minutes finished within the allotted time and then sends them to President, Paul C. Burke to check over for grammatical corrections.

Debbie Haycock, Girls Competition Director, stated that if there is a back log, and President, Paul C. Burke is unable to go over these, maybe they should go to Vice President, Scott Maxfield.

Linda Kay Messenger, Rules Committee Chairperson, stated that it is not proper for someone else to go over the minutes.

Bruce Cuppett, Director of Development, stated that anything that is amended needs to go into a red font, so that we can see what had changed.

Richard Yoder, Disciplinary Chairperson, stated that the proposed minutes need to be mailed to the BOD and posted on the website.

Debbie Haycock, Girls Competition Director, stated that we would be using electronic mail instead of standard mail.

Rick Henage, Treasurer, stated that we need to follow the bylaws and post the unapproved minutes as directed within the bylaws.

Scott Maxfield, Vice President, stated that we need to make a recommendation on this issue.

Bruce Cuppett, Director of Development, made the motion to follow the bylaw 2:02:03 D Call to question

Motion Passes.

## **POINT OF ORDER**

Richard Messenger, District 6 Chairperson, stated governance that was passed over last month, Rules 1:07:06 needs to be addressed.

## **REPORT ON LEAGUE 26 AND DISTRICT 5 AUDITS**

Vice President, Scott Maxfield stated that we would listen to what Richard Messenger and his committee has found concerning the audit of League 26 and District 5, and nothing more.

Mike Tate, District 5 Chairperson, stated that this should not be addressed in front of the general public.

Scott Maxfield stated that this needs to be on the record.

Mike Tate stated that this was a personal attack and should only be discussed in executive session.

Richard Messenger, League 26 and District 5 Audit Committee Chairperson, stated that everything is listed in the report. The audit on League 26 showed bank statements, checks, and request forms from 1994 on. Copies were made from the year 2000 on. Richard Messenger also stated that there was a chart where all checks, bank statements and who they were written to were posted, official organizing organization of Soccer World. A copy of the rules and report and the official copies that Richard Messenger and Rick Henage have signed are all included in the report.

Richard Messenger stated that there were reasons to believe that Brenda Taylor and Felicity Tate had acted in violation of the conflict of interest. Mike Tate did not have any information of who was involved in Soccer World; he did know who the vendors were, because of items that were shipped to his home. All of the mailings were shipped to League 26 or Brenda Taylor, not Soccer World.

Richard Messenger also stated that District 5 was not in any type of violation, their check signing and accounting was correct, there was nothing other than reimbursements given to Mike Tate.

Rick Henage, Audit Committee on League 26 and District 5, stated that both the Tailors and the Tate's were very helpful, although the committee was unable to go into depth on any of the financials.

Richard Yoder, Disciplinary Chairperson, asked if the Audit committee had conducted the audit.

Richard Messenger stated that they reviewed the audit that had previously been done.

Rick Henage stated that they did not re-audit the league. Henage stated that they were focusing mostly on the conflict of interest.

Scott Maxfield, Vice President stated that we need to focus on what our responsibilities were. The assignments were made and now we need to report on them. We have many leagues and clubs out there that are functioning, and they do not know about the conflict of interest. We need to have some positive results. Scott Maxfield stated that we need recommendations on good accounting practices, the purpose of this report is to determine if there was a conflict of interest or not. We need to set out some guidelines on accounting practices so that they are not done wrong.

Richard Messenger stated that the audit showed that UYSA had not been paid, but after talking to the auditor they discovered it had been pulled out of another column.

Richard Messenger also stated that League 26 did not have any accounting faults, they went thru the proper procedures, from the time that Brenda Taylor was the president, accounting procedures were done correctly each and every check had 2 signatures, as far as procedures they were not at fault.

Rick Henage stated that the conflict of interest and good accounting practices do not show skimming of money, but they may have been skirting the issues. Brenda Taylor and Felicity Tate are no longer involved with League 26.

Rick Henage also stated that items were mailed to Mike Tate's home, he knew who the vendors were and that was all. Mike Tate also made a small deposit into the Soccer World account.

POINT OF ORDER

Motion was made to move to executive session to further discuss these items. Richard Yoder Made the motion to follow the agenda and take item #4 and move to the bottom of the agenda. Seconded, Motion passed.

## **REPORTS**

Greg Maas, Technical Director, reported that coaching education classes have been going very well. So far we have completed E license classes in Davis/Weber, Salt Lake, Cache Valley, and Utah County. We have completed D licenses classes in Davis/Weber, Salt Lake and Utah County. We are working on a D class in Southern Utah August 24<sup>th</sup>; it may be postponed do to lack of participation.

Greg Maas also reported that they have completed several Youth Modules and have several more lined up.

Greg Maas reported that the summer camps were a little slow; getting the information and timing down was a little hard. We had only 2 dates that held. Layton/Bountiful combined, many thanks to Linda Kay Messenger and Rich Egan for organizing and getting Centerville City Park and Salt Lake, Thanks to Troy Alvey for setting up at Bennion Junior High. Only about 20 kids participated, 10 of which were not affiliated with UYSA and found out about the camps on the website and wanted more information. Scott Maxfield, Vice President asked what are we doing to bring Southern Utah coaches into the t raining?

Greg Maas reported that Eric Landon is doing a great job down there, but is really battling to get the participation. Greg reported that he would be going down and doing a Youth Module training to get things kicked off.

Greg Maas also reported that September is US Youth Soccer Month and Utah has been selected 1 of 10 states to host a US Youth Soccer Clinic in September. This would be held on Friday evening, September 17<sup>th</sup> from 6-8 pm for all ages. The location is yet to be determined, possibly Lone Peak Park. Greg Maas stated that we should have good availability on kid's ages 5 to 14 year olds.

Risk Management, Jodene Smith asked if all volunteers were lined up. Greg Maas responded that we should be ok.

Boys Competition Director Dave Malchenson asked if it would it be possible to start a little later. Gregg Maas asked if it would be better to go 7-9 p.m. Director of Development, Bruce Cuppett will follow up and check to see if Lone Peak Park would be available at those times. This is a great opportunity for out state to be a part of this.

Greg Maas reported that the ODP program has had a great year.

Last year we had 13 players identified at region camp, and this year we had 24 players identified. The players are doing a great job, a lot of this goes back to the training and coaching. The coaching pool has really grown. Our program has gained back the confidence from the association. The Utah players are really being watched.

Greg Maas also reported that the ODP finances are good, we are in the black. Thanks to District 5 for donation into our scholarship fund.

Greg Maas reported that Gail Ellison, ODP Administrator, has turned in her resignation; she has done a fabulous job. Judy Martin from Park City, is stepping into the position, she will need to be nominated. Judy Martin has been working with the JDA and has done a great job.

Greg Maas concluded reporting that he was honored to be able to attend a US Youth Coaching school at the Home Depot Center in July, and that he is excited about the MLS coming to town and the opportunities that will have for the association.

### **DIRECTOR OF DEVELOPMENT**

Director of Development, Bruce Cuppett reported that he has been very busy and have missed the last 2 months due to added work responsibilities.

Jodene Smith has taken on the Region 4 meetings, and I really appreciate that.

Technical Director, Greg Maas has done a great job with the ODP & JDA programs, by making arrangements to get the bubble, get coaches and making things run well. Greg has really turned this program around. Gail Ellison has done a tremendous job for the ODP & JDA programs and will truly be missed.

Bruce Cuppett concluded by stating that the dates for ODP & JDA tryouts are being finalized.

### **EXECUTIVE DIRECTOR**

Programs Director, Amy Oakeson reported that she has been working with Leisa Vineyard, John Lowery and ADG to come up with a schedule module that will work for the association. Three problems have arised and we are trying to get these fixed.

#1--Random Games, each team needs to play each other the same amount of games to keep a true round robin.

#2—to be determined fields has created many problems.

District 4 is not here, and they are not complying and following bylaws by giving fields for their teams.

#3—65 unscheduled games, we are working on these to get them scheduled.

Amy Oakeson concluded that the season will be starting Tuesday, September 7, 2004

Executive Director, Scott Harward reported that our insurance rates are going up. The underwriter that we have had has pulled out. Scott Harward stated that he had received a couple of bid proposals. Pullen Insurance has brought their cost way down to \$2.83 per child; the other company is at \$2.73 per child. Scott Harward proposes that we go with Pullen Insurance, they have always taken care of us and for only 10 cents more and we know the company and who they work. Scott Harward concluded stating that Utah has had \$86,000 in claims, and if we stay with Pullen Insurance, it will only increase our budget by 46 cents a head.

Motion was made and seconded to move on to state cup rules. Motion passed.

### **STATE CUP RULES FOR 2005**

Disciplinary Chairperson Richard Yoder stated that no changes in State Cup Rules other than having the word Snickers pulled out.

District 6 Chairperson, Richard Messenger stated that these items need to be in the Board of Directors hands 30 days prior to changes.

Vice President, Scott Maxfield stated that we need to get these items dated. The revised date needs to be on it.

Rules Committee Chairperson, Linda Kay Messenger stated that dates will be placed on each of them.

Director of Development, Bruce Cuppett made the motion under Policy: Deadlines that the requirement of coaches meeting before state cup be mandatory.

Scott Maxfield suggested making a verbiage changes stating a failure to attend you will forfeit your bond.

Motion was made to insert mandatory

Executive Director, Scott Harwood asked what about catastrophes that may occur?

Bruce Cuppett stated that fall State Cup is small, so it will be easier to get the information out, if an emergency comes up make sure there is a phone number for them to call. We need to make sure and get this information out to everyone, both on the website and mailed to all coaches.

Motion to accept as amended. Motion as amended to read:

*Policy: Deadlines*

*State Cup applications must be into the UYSA office by 5:00 p.m. on the second (2<sup>nd</sup>) Monday in March for Spring State Cup with the Mandatory Coaches/team representative meeting being the second (2<sup>nd</sup>) Thursday in April. The deadline for Fall State Cup will be the second (2<sup>nd</sup>) Monday in August, with the mandatory coaches/team representative meeting being held the second (2<sup>nd</sup>) Thursday in September. Failure to have a team representative at the Mandatory team meeting will result in suspension in further participation in State Cup and forfeit of bond and fee.*

Motion passed.

State Registrar, Tina Patterson stated that she must have birth certificates from each team before the first game.

Motion to strike under Policy: President's Cup item #6 *For those divisions eligible to compete in a premier division of the President's Cup, the seeding process for State Cup competition during the following spring of a seasonal year will be based, at the discretion of the State Cup Committee, upon review of three factors: 1) standings from the President's Cup premier division; 2) final standings from the fall season in the State Competition League; and 3) results from the preceding State Cup competition. The champion of the President's Cup shall be assigned the first seed in the State Cup completion; and strike last sentence of item #3 or the three weekdays before commencement of the President's Cup competition.; and strike item #5 The premier division of the President's Cup will include competition to determine third and fourth place standings;.*

Motion seconded, motion passed.

Amended policy to read:

*Policy: President's Cup*

- 1. Beginning in the fall of 2003, the President's Cup tournament shall offer at least three divisions of play: (1) A premier division open only to UYSA teams; (2) an open competition; and (3) an open division for recreation teams;*
- 2. The President's Cup Tournament Committee may adopt different entry fees for each division;*
- 3. The State Competition League shall not schedule regular season matches during the President's Cup Tournament;*

4. *The premier division of the President's Cup will not permit guest players nor allow teams to enter divisions about their registered age group;*
5. *Notice of this policy will be sent, within twenty days, to all presidents of recreation leagues and to coaches of all teams currently registered in the State Competition League.*

Motion was made to move State Cup Rules to another section. Leave the rules and put reference.

Seconded.

Call to question

Motion passed.

Getting these items out early is important so that everyone is notified, and understand the changes.

### **RECESS**

Vice President, Scott Maxfield announced a five-minute recess. The meeting was called back to order at 10:15 p.m.

Motion was made and seconded to move up the Competition Committee report and District reports before the Treasurer and Online management System Committee reports. Motion passed.

### **COMPETITION COMMITTEE**

Girls Competition Director Debbie Haycock reported that US Youth wants us to participate and have the winners of the premier divisions go to the Directors Cup. This sounds like a great idea, but the timing is critical, it seems that our Region can not determine a time when all states can make it work.

Disciplinary Chairperson, Richard Yoder, stated that the Directors Cup is nationally run by US Youth Soccer, they spend a lot of money on this tournament, but Region 4 has not participated the last 4 years.

Director of Development, Bruce Cuppett stated that Region 4 President is getting flack for not participating in the Directors Cup. The problem is that we have 13 states and we are unable to not come up with sites and dates. It has been suggested that we cluster the states and have play offs and then have a central field, but nothing seems to work out. Debbie Haycock also reported that we have really taken a hit on the newly formed x-league. We need to have some guidelines set up for this league; it has been very frustrating getting this going. The bottom line figures are not at what we had anticipated, on the girls side we have 10 teams in U10 age group and 8 teams in U9 age group. Boys Competition Director, Dave Malchenson reported that on the boy's side of the x-league we have 16 teams in U10 age group and 11 teams in U19 age group. We have had a lack of Northern Utah teams, more interest will come but it seems a lot of people are waiting to see how this will all work. Dave Malchenson also stated that when they looked at the teams, it was determined that they needed to be divided by skill, not geographically.

Vice President, Scott Maxfield stated that we need to structure a program and bring it back to the Board of Directors or have a committee that will put together a program and get this resolved.

Debbie Haycock concluded that the only other concern right now is making sure that all the high school provisional teams have been turned in.

Dave Malchenson concluded that the alignment went well, right now the only problem we are having is getting fields for the x-league, but we are slowly getting this taken care of.

## **DISTRICT REPORTS**

**District 1** – no report.

**District 2** – Chairperson Leisa Vineyard reported that the Hispanic League within the district has formed 4 teams, they want to do things themselves, but District 2 is still working with them. District 2 is in the process of realigning leagues within the District to make them stronger. Leisa Vineyard concluded in requesting that the State Office send out by mail a Master schedule of games to all the League presidents, there is money in the budget allocated for this.

**District 3** – no report.

**District 4** – no report.

**District 5** – Chairperson Mike Tate reported that there was not a lot to report, other than they would like to have an assignors clinic set up down in their area.

**District 6** – Chairperson Richard Messenger reported that South Davis Soccer has supported property tax to build a new recreation center. Richard Messenger stated that they supported the recreation organization and they have a verbal promise to work on a 10 field complex for the South Davis area. Richard Messenger concluded by stating that they have started a tiny tots program we have 48 kids and a waiting list, a total of 8 teams with 6 kids each, the response has been terrific.

**District 7** – no report.

## **TREASURER REPORT**

Rick Henage reported that the financial lists are in the packets and we are within 1/10<sup>th</sup> of the budget. Everything looks good.

## **ONLINE MANAGEMENT SYSTEM**

Motion was made to table the Online management system report until next meeting.

District 6 Chairperson, Richard Messenger stated that by tabling this item it does not give us the flexibility to get things up and running.

Girls Competition Director, Debbie Haycock, stated that we need to take all issues back to the committee in order for things to get fixed.

Richard Messenger stated that the reality is we need relief from the state on this ill advised computer program.

Executive Director, Scott Harward stated that Online Management Chairperson, John Lowery has been covering all of this, there really has not been a committee. We know that there are problems. Scott Harward stated that he has only been focusing on getting the scheduling module up and running. Scott Harward concluded that he would contact John Lowery and take all the information back to the committee.



Call to question.

Motion to table online management system, seconded, motion passed.

### **EXECUTIVE SESSION**

Motion was made, seconded and approved to enter into Executive Session to discuss the Conflict of Interest and League 26 and District 5 Audit. The Board of Directors came to the following decision:

With regard to the review of the District 5 Presidents involvement with Soccer World the UYSA BOD had determined that the results of the investigation should be briefed to District 5 BOD.

### **ADJOURNMENT**

Motion was made, seconded and approved to adjourn at 12:15 a.m. The next meeting of the Board of Directors of the Utah Youth Soccer Association is scheduled for Thursday, September 16, 2004 at 8:00 p.m. at the State Office of Utah Youth Soccer Association.

**These draft minutes were prepared by Secretary Jodi Wells.  
Please direct any corrections or clarifications to [ewells@networld.com](mailto:ewells@networld.com).**