



Refereeing with Utah Youth Soccer Association

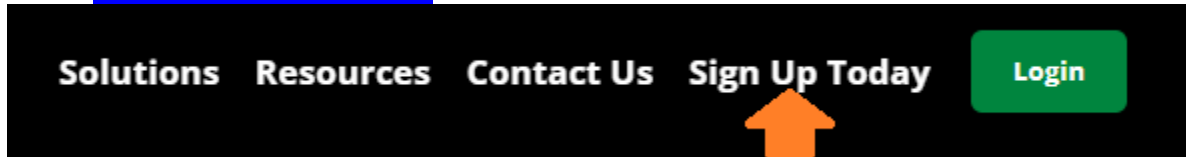


After you have taken and passed the Utah Referee Certification Course there are 3 steps left!

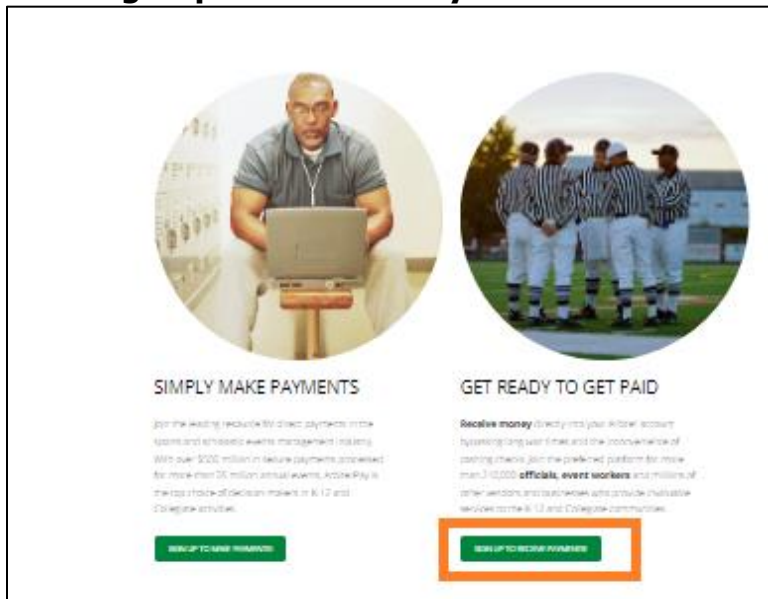
- ✓ Create an account in Arbiter RefPay
- ✓ Register as a referee through Utah Youth Soccer Association (*Affinity Sports*)
- ✓ Send an email to be accepted into the UYSA Referee Pool (**utahsdo@gmail.com**)
- ✓ Contact a local Certified Referee Assignor and start reffing!

STEP 1 - Create an Arbiter RefPay Account

1. Go to www.arbiterpay.com



2. Click on the "Sign Up Today" option in the upper right-hand corner on the page
3. Click "Sign Up To Receive Payments"



4. Select "Sign up to receive payments" then click next
5. Follow the step-by-step instructions to complete account set up
 - Make sure you write down your **Arbiter Ref Pay Username** and **Arbiter Refpay account number (10 digits)** that is assigned by Arbiter RefPay. You will be asked to enter them at the appropriate time when you are registering as a referee through the Utah Youth Soccer Association.



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STEP 2 - Register as a referee through UYSA (Affinity Sports)

1. Click link [here](#)
2. Click BEGIN REGISTRATION
3. On the left-hand side of the page, Select registration type(s) make sure that the **Referee Registration** box is selected

The screenshot shows a web form with two main sections. The left section, titled 'Select registration type(s)', has a blue header with a question mark icon. It contains a 'Select a season:' dropdown menu with 'UYSA Referee Pool' selected. Below it is a 'Select registration type(s):' section with a checked checkbox for 'Referee Registration'. A note at the bottom states '* are required fields'. The right section, titled 'Returning users, please login.', also has a blue header with a question mark icon. It includes a reminder: 'Remember to select a season & registration type before logging in!'. There are input fields for 'Enter Username*' and 'Enter Password*'. A link for 'Forgot Username or Password?' is below the password field. At the bottom right, there are three buttons: a green 'Login' button, a blue 'Don't have an Account?' link, and a blue 'Create New Account' button.

4. If you or the person you are registering is: a current player, has played in the past, a current coach, coached in the past, a parent attached to a player, or already have a UYSA account. **DO NOT** create a new account. Use your current family account to register. (for kids it will be mom or dads account)
 - Enter your UYSA username and password
 - Click the green **Login** button on the lower right hand side
 - Click the green **Continue** above your family information
 - Click the blue **Register** button to the right of the individual you are registering as a referee
 - Verify and update if necessary the address, phone and email information
5. Scroll down to the **Referee Additional Information**
6. Enter the **Referee Grade, Arbiter RefPay Username, and the Arbiter RefPay Account Number (10 digit number)**
 - If you do not enter the Account Username and Account Number correctly your referee payment will not process.
7. Click **Save & Next Page**
8. Continue registration process through the **Congratulations** page.



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STEP 3 - Email UYSA to be accepted into the UYSA Referee Pool

1. Email utahsdo@gmail.com
 - In your email include the name of the referee and confirm that you need to be accepted into the UYSA Referee Pool
2. You will receive an email confirmation WITH your *Affinity Sports* (UYSA) username and password.
 - Please allow up to 7 days after you complete your course and send the email to be accepted into the UYSA Referee Pool

STEP 4 – Contact a Certified Assignor and start refereeing games!

1. Visit the State Referee Committee website to find assignors in your area.
 2. <https://sites.google.com/view/utahsoccerrefs/assignors?authuser=0>
 3. In the left menu select Assignors - (Referees can contact more than one assignor)
 4. Contact a Certified Assignor in your area. Let them know you are a Certified Referee and would like to start being assigned to games
- Fall League Starts the 4th weekend of August – ends in Oct
 - Spring League starts the 3rd weekend of March – ends in May

**For any additional assistance, please call the UYSA State office.
801-307-5150**